

May 2016

Dear Spruce Hill Farms Property Owner:

Please be advised that Spruce Hill Farms, in accordance with our By-laws, will hold its annual membership meeting on **Saturday, June 11, 2016 at 11:00 AM** under the pavilion in our Recreation Area on 5281 Pine Tree Drive, Spruce Hill Farms, in Barrett Township, Canadensis, Pennsylvania.

Please review the enclosed agenda, mark your calendars, and plan on being in attendance in person or by proxy. The Budget, the Association's roads and other matters important to every property owner will be discussed. Also, elections for members for three year terms will occur.

If you cannot attend in person, kindly complete the enclosed proxy by naming a member in good standing to vote for you and return the proxy in an envelope marked "**Proxy Enclosed for Annual Meeting**" to Spruce Hill Farms POA, PO Box 208, Canadensis, PA 18325-0208. We must receive the proxy pursuant to the time frames established in the By-laws.

Your attendance in person or by proxy is very important. The Association needs 35% of its members in good standing to be present in person or by proxy to constitute a quorum and conduct business on June 11, 2016. If a quorum is not reached on June 11, 2016, the meeting will be adjourned until June 12, 2016 at 1:00 PM at the same location.

If you have any questions as to whether or not a quorum was present on June 11, 2016, you should call the POA Office telephone 570-595-7771 (after 2 PM on Saturday) and a recorded message will inform you if there is a meeting on Sunday. You should note that, pursuant to our By-laws, no matter how many members in good standing are present at the meeting on June 12, 2016, the meeting proceeds as scheduled.

Thank you.

Sincerely,

/s/ _____
Board of Directors of Spruce Hill Farms

Spruce Hill Farms
General Membership Meeting
June 11, 2016
Agenda

- * Call to Order
- * Rise for Pledge of Allegiance
- * Introduce Board Members
- * Review Minutes of June 2015 POA meeting
 - Additions or Corrections?
 - Motion to Accept/Second/Vote

- * Treasurer's Report including Income & Expense
 - Motion to Accept/Second/Vote

- * Review of 2016/17 Budget

- * Roads Report

- * Pool Report

- * Old Business

- * Reading of Proxies
 - * Delinquent Report
 - Members NOT entitled to vote

- * Election of Board Members Slate:
 - 3-year terms
 - Susan Gebase
 - Rich Bubb
 - Bert D'Ambrosio
 - Nominations from the floor
 - Motion to Close Nominations/Accept/Second/Vote

- * New Business

- * Selection of date, time and place for next year's Annual Membership Meeting

- * Motion to Adjourn

Spruce Hill Farms

Proxy for 2016 Annual Meeting

I, the undersigned owner of Lot Number _____ or Lots Number _____, _____, _____ & _____ in Spruce Hill Farms, hereby revoke any and all proxies if any were previously executed

prior to the date below, and appoint _____ as proxy to vote on all matters and

otherwise represent my interest as an owner of a Lot or Lots in Spruce Hill Farms at the **General Membership Meeting** called for the 11th day of June 2016, or at any adjournment

thereof

IN WITNESS WHEREOF, I have executed this proxy this _____ day of 2016.

Signature

Printed Name

The following Board Members will be in attendance at the Annual Meeting and have indicated they would be your “proxy” in the event you don’t know or can’t contact anyone before the meeting (circle one):

Susan Gebase

John DeLisa

Grover Cleveland

Bert D’Ambrosio

Gina Silance

Leslie Bates

Return your signed Proxy in an envelope marked “**Proxy Enclosed for Annual Meeting**” to:

**Spruce Hill Farms POA
PO Box 208
Canadensis PA 18325-0208**