

#### **COVID NOTICE for 2020**

Good day fellow Spruce Hill Farms property owner. We delayed this message as long as possible.

Spruce Hill Farms considers the health and safety of our residents and their families a priority.

The Governor of Pennsylvania has been very proactive to keep us following the guidelines of social distancing to the best of our ability.

We, as the Spruce Hill Farms Property owner's Association board members, want to assist in these efforts.

Using the guidelines set forth by the state of Pennsylvania, we are closely following the guidelines to reopen Pennsylvania.

With that in mind, our pool will remain closed for the 2020 swimming season.

This is not an easy decision to close, however with the guidelines to disinfect daily and need to socially distance until a vaccine has been found, we see this as a prudent decision.

The funds that we will save from the pool closing, will be directed to our roads department this 2020 road project construction season. These needed funds will be used to help us do more to control the water, fill potholes and resurface.

Our meeting on June 6, 2020 will be moved to an online meeting.

We will have a telephone number available to those who need it as well.

Please call 570-495-1550 leave a message and we will return your call and give you the conference call in number.

As for members who have Internet access we will have a ZOOM meeting for our 2020 meeting posted on our website www.sprucehillfarms.com for instructions to be registered for the meeting.

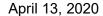
We do ask that you fill out scan and return the proxies to sprucehillfarmspoa@gmail.com.

Any comments or concerns please do not hesitate to reaching out to us at <a href="http://sprucehillfarms.com/contact/">http://sprucehillfarms.com/contact/</a>

Our hope is that our community taking these measures we will keep our community safe.

Regards	
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SPRUCE HILL FARMS Board of Directors





Dear Spruce Hill Farms Property Owner:

Please be advised that Spruce Hill Farms, in accordance with our By-laws, will hold its annual member meeting on <u>Saturday</u>, <u>June 6</u>, <u>2020 at 11:00 AM</u> under the pavilion in our Recreation area on 5281 Pine Tree Drive, Spruce Hill Farms, in Barrett Township, Canadensis, Pennsylvania.

Please review the enclosed agenda, mark your calendars, and plan on being in attendance in person or by proxy. The Budget, the Association's roads and other matters important to every property owner will be discussed, Also, elections for members for three-year terms will occur.

If you cannot attend in person, kindly complete the enclosed proxy by naming a member in good standing to vote for you and return the proxy in an envelope marked "PROXY ENCLOSED FOR ANNUAL MEETING" to Spruce Hill Farms POA, PO box 208, Canadensis , PA 18325-0208. We must receive the proxy pursuant to the time frames established in the By-laws. OR please scan and email the PROXY(ies) to <a href="mailto:sprucehillfarmspoa@gmail.com">sprucehillfarmspoa@gmail.com</a>.

Your attendance in person or by proxy is very important. The association needs 35% of its members in good standing to be present in person or by proxy to constitute a quorum and conduct business on June 6,2020. If a quorum is not reached on June 6, 2020 the meeting will be adjourned until June 7, 2020 at 1:00PM at the same location.

If you have any questions as to whether or not a quorum was present on June 6, 2020, you should call the POA Office telephone at 570-495-1550 (after 2:00 PM on Saturday) and the recorded message will inform you if there is a meeting on Sunday. You should note that pursuant to our by-laws, no matter how many members in good standing are present at the meeting on June 7th 2020, the meeting proceeds as scheduled.

Thank you.

Sincerely

Board of Directors Spruce Hill Farms



#### GENERAL MEMBERSHIP MEETING

#### JUNE 6, 2020 11:00AM

#### **AGENDA**

- CALL TO ORDER
- RISE FOR PLEDGE OF ALLEGIANCE
- INTRODUCE BOARD MEMBERS
- REVIEW MINUTES OF JUNE 2019 MEETING
  - ADDITIONS OR CORRECTIONS
  - MOTION TO ACCEPT \_\_\_\_\_SECOND\_\_\_\_\_VOTE\_\_\_\_
- TREASURERS REPORT INCLUDING INCOME AND EXPENSE
  - MOTION TO ACCEPT SECOND VOTE
- REVIEW OF 2020/2021 BUDGET
- POOL REPORT
- ROADS REPORT
- OLD BUSINESS
- READING OF PROXIES
  - DELINQUENT REPORT
  - MEMBERS NOT ENTITLED TO VOTE
- ELECTION OF BOARD MEMBER SLATE
  - o THREE (3) YEAR TERM
    - MIKE ALEKSICH
    - GROVER CLEVELAND
    - OPEN
    - OPEN
    - OPEN
    - OPEN
  - MOTION TO CLOSE NOMINATIONS
- NEW BUSINESS
- DATE OF NEXT YEARS MEETING JUNE 5, 2021 11:00AM SHF POOL PAVILLION
- MOTION TO ADJOURN



## SPRUCE HILL FARMS

### **PROXY FOR 2020 ANNUAL MEETING**

I, the undersigned owner of	Lot Number	or Lots Numbe	er,	&		
in SPRUCE HILL	FARMS, hereby revok	ce any and all prox	ties if any were	previously		
executed prior to the date b	ecuted prior to the date below and appointas proxy to vote on a					
matters and otherwise repr	esent my interest as a	n owner of Lot or I	Lots in Spruce	Hill Farms at		
the <b>GENERAL MEMBERS</b>	HIP MEETING called	for the 6 <sup>th</sup> day of J	une 2020, or a	t any		
adjournment thereof						
IN WITNESS WHEREOF, I	have executed this pr	oxy this	_ day of	,2020.		
	Signa	ture				
	Olgrid	turo				
	Printed	Name				
The following Board memb they would be your "proxy" meeting. (CIRCLE ONE)						
Mike Aleksich	Rich Bu	abb	Gro	ver Cleveland		
Return your signed PROXY	' in the return envelop	e provided to				
, ,	SPRUCE HILL	•				
	PO BO	X 208				
	CANADENSIS P	A 18325-0208				





SPRUCE HILL FARMS POA is looking for new board members. Please send information confidentially to us sharing your interest <a href="mailto:sprucehillfarmspoa@gmail.com">sprucehillfarmspoa@gmail.com</a>.

Our community board runs with volunteerism.

Please step up and help us help our community.



# Ways to send us your proxy.

- 1. Mail back signed copy to
  - a. SPRUCE HILL FARMS POA PO BOX 208
  - Canadensis, PA 18325-0208
- 2. Scan and email to
  - a. <u>SPRUCEHILLFARMSPOA@GMAIL.COM</u>
- 3. Take a LEGIBLE PICTURE and email to
  - a. SPRUCEHILLFARMSPOA@GMAIL.COM

<u>www.sprucehillfarms.com</u> will be updated with meeting information.

ANY QUESTIONS please call at 570-495-1550